



Meeting Minutes

Pudding Norton Parish Council

Monday 2nd March 2020 at 6pm, Hempton Church Rooms

Parish Councillors present: Patricia Ainger (Chairman), Michael Ainger. Also in attendance: Jodie Bond (Parish Clerk), Tom FitzPatrick (County Councillor), there were 2 members of the public.

1. **Apologies for absence**

Chairman opened the meeting at 6pm and welcomed those present.
Apologies received from Pamela Brett (Vice Chairman) and Nigel Housden. Apologies accepted. It was explained that due to the parish council not being quorate for this meeting, all items that require a resolution will be subject to receiving any objections within the 24 hours following this meeting. If there are none received the resolutions will be agreed.

2. **Members' declarations of interest in items on the agenda**

Chairman and Cllr Ainger are residents at the Parklands.

3. **Approval of the minutes of the meeting held on 13th November 2019**

The minutes of the meeting were approved and were signed by the Chairman as a correct record.

4. **To report progress on items not on the agenda from the last meeting**

There were none.

5. **Receive reports from:**

5.1 Police Newsletters are uploaded onto the website www.puddingnorton.org.uk

5.2 NCC – Cllr Tom FitzPatrick

Report the vehicles to the police – if one gets a ticket it will deter people from obstructing the road – or double yellow lines.

There will be a rise in Council Tax, due mainly because of the increase of adult social services and national living wage.

Supported Housing complex in Fakenham near the surgery –rescheduled for April due to bad weather. – people on their own etc

Fire service – looking to improve it and introduce more IT. Plans of a collaboration of emergency services using a joint control room is going well.

The Parish Partnership Scheme will continue for the coming year. Funding applications can be submitted.

The Dereham Road roundabout work is due to commence next year.

Norfolk Libraries are not closing but expanding their provision. They offer more than books, including information services, skills and IT courses and services.

Better Broadband for Norfolk has 94% coverage – and NCC are working with mobile phone service providers to reach the worst affected areas in Norfolk by allowing them to use NCC infrastructure, such as attaching small masts to county buildings and fire station towers etc.

5.3 NNDC - Cllr Housden
Not present.

6. Open forum for Public Participation: an opportunity to hear from the public

A member of the public mentioned that since the new street lights have been installed there is still one column (no 15) not working, which the parish Council is aware of. This was due to UK Power Networks and the Clerk will follow this up.

A member of the public also raised the issue with the building works on Green Lane Estate which was started without planning permission. Although retrospective permission has been obtained the plans have changed twice since the initial application and the latest change has not been advertised publicly. It will not be for 2 bungalows.

The Clerk and Parish Council are unaware of any formal notification of any of these planning applications. Clerk will follow up with NNDC planning department.

It was also mentioned that the residents would prefer the grass area to be paved and tarmacked to allow the residents cars to be parked there, since the garages plot now has the building works on.

Clerk to make contact with Victory Housing to request this.

It was also noted that cars are being parked on the road in Green Lane, and sometimes causes obstruction. Emergency service would not be able to get through to the cul-de-sac end.

Cllr FitzPatrick suggested reporting them to the Police or requesting double yellow lines to be painted.

7. To discuss concerns of the local elderly without internet access

Many elderly people cannot access the surgery very easily as they may not have the internet. The purpose of using the website to book appointments is to cut waiting times down. Cllr FitzPatrick advised of the Patient participation group that people can attend to raise concerns. Clerk to find out the dates of this group and include on the PC website.

Cllr FitzPatrick also suggested that if residents that have internet issues report their postcode to him, he would be able to check whether the internet should be received in that area. Also, residents should complain to the internet service provider.

8. Consider a Parish Council merger with Hempton Parish Council

The Chairman had met, prior to this meeting, with the Hempton PC Chairman and Clerk to discuss the initial proposal of the merger. Both Chairman were in favour of the proposal. Following discussions, Councillors were also in favour of the proposed merger. Flyers had been sent out to the Hempton & Pudding Norton and Testerton households notifying them of the plans and giving an opportunity for parishioners to have their say.

NNDC Cllr Housden is also in full support of this proposed merger. A meeting is planned with Steve Blatch and Robert Henry of NNDC in a few weeks' time to discuss the process further.

9. Consider Whole Council Training

It was discussed and AGREED that Pat Ainger would attend the group training session on either 8th or 16th April. Exact date to be confirmed by Clerk. The cost of the training after it has been split between other participating Councils would be £50.

10. Open Spaces

10.1 Street Lighting

The new LED street light lanterns have now been replaced. The existing maintenance contract will remain until it expires on 31 May 2021. Quotes for a new maintenance contract will then be sourced.

10.2 Parklands update

The new sensor lights in the laundry block were discussed, they automatically switch off too soon. A resident's motorbike/trike appeared to have been removed from the site. Clerk to follow up with NNDC regarding these matters and report back to the Council.

10.3 Green Lane update

Nothing new to report at this time. Clerk to follow up with Victory Housing on the plans for the garages site on Green Lane.

10.4 Garages update

Clerk has sent a second letter to the owner asking for the site to be tidied up and to inform the Parish Council of future plans for the site. Cllr Housden agreed to do a land registry search to confirm ownership of the whole plot and also agreed to make contact with the owner, on the Parish Council behalf, in an effort to have the area tidied up. Clerk to follow up with Cllr Housden.

10.5 Notice board
It was discussed that a new notice board was required for Dereham Road to replace the existing one, which is not fit for purpose. The cost of a new oak notice board would be £1411 from local company, Stebbings. It was suggested that the Clerk could contact a local resident who is a carpenter by trade and ask him for a quote.

11. Planning Matters

PF/20/0138, Fakenham Racecourse, Construction of a replacement groundsman building

No objection

PF/19/2212, Fakenham Racecourse, The Racecourse, Pudding Norton, FAKENHAM, NR21 7NY

Demolition of existing bar and saddling boxes; erection new bar and saddling boxes and associated external works

No objection

12. Correspondence

The correspondence was available for councillors to read.

13. Financial Matters

13.1 The Council RESOLVED to approve the payments list (below)

Payment to	Description	Amount
J Bond	Salary	£368.20
Hempton PC	Clerk Mobile & stationery	£26.11
TT Jones	Ladywell	£71.00
Came & Co	Insurance	£352.85
K&M Lighting	LED Streetlight replacement	£4536.00
	Total	£5354.16
Receipts from	Description	Amount
	Total	£0

14. To consider and adopt parish council policies

The Council RESOLVED to approve and adopt the following policies

Financial Regulations, Risk Management Policy, Equality Policy, Co-option Policy, GDPR Policy, Privacy Statement, Information Audit, H&S Policy, Lone Worker Policy, Complaints Policy, Code of Conduct, FOI Policy, Training Policy. Proposed by Cllr P. Ainger, Seconded by Cllr M. Ainger.

Following the Clerk's successful completion of CiLCA, it was considered and AGREED to adopt the General Power of Competence.

15. Items for inclusion at next meeting

There were none.

16. Date of next meetings

7th May, 9th July, 10th Sept, 12th Nov

The Chairman closed the meeting at 7.25pm

17. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential staffing items:

17.1 To report the outcome of the clerk's appraisal

It was discussed and agreed that following the Clerks successful completion of CiLCA the Clerks pay scale would be increased from SCP17 to SCP19 and the hourly rate would be increased in line with the national pay scales provided by NALC.

Signed by Chairman: Date: