



# Pudding Norton & Testerton Parish Council

## Meeting Minutes

Thursday 30 September 2021, 6.30pm, The Gallow

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Parish Councillors present: Patrica Ainger (Chairman), Vivien Woods, Nigel Housden (District & Parish Councillor), Kerri Worrall. Also in attendance: Jodie Bond (Parish Clerk), there was 1 member of the public.

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**1. Welcome and receive apologies for absence**

The Chairman welcomed all those present. Apologies were received from Pamela Brett and Michael Ainger. Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

Cllr Ainger declared a pecuniary interest in item 8.1 (including sub items). It was RESOLVED to grant Councillor Ainger a dispensation to participate in the consideration of item 8.1 (including sub items).

**3. To approve the minutes of the meetings held on 8 July 2021**

The minutes were approved without amendment.

**4. To report progress on items not on the agenda from the last meeting**

There were none.

**5. To hear from Kerri Worrall regarding plans for the Garage Site on Dereham Road**

- o Ms Worrall introduced herself and explained that she has recently purchased the old garages site on Dereham Road.
- o There are currently 16 asbestos garages on site, with 3 that still remain as they are owned by residents on Dereham Road.
- o Ms Worrall has been advised by NNDC that the site is greenfield, however she believes that it must be a mistake as it is more likely to be brownfield. Ms Worrall requested the help and support of the Parish Council with the proposal to NNDC.
- o Mr Richold (who accompanied Ms Worrall) lives in a neighbouring property and explained that the plot is an eye sore and he frequently notices people attempting to fly tip on the plot. This plot has been in a state of disrepair for years and he believes Ms Worralls proposal would be a huge improvement to the area and he is in full support.
- o Ms Worrall explained that there was a previous planning application submitted some years ago which was for 7 houses, which was refused, but that would have been excessive. Cllr Woods asked Ms Worrall what her vision is for the site. A sketch was circulated to Councillors. The proposal would be for single detached dwelling with an area to the rear that could be used for a workshop or chalet. Ms Worralls property company would be looking to sell this plot on with planning permission if granted, and not develop it themselves. The precast asbestos garages would all be removed.

- o The Clerk advised that the Parish Council would not be in a position to offer support for a preapplication and will only be able to comment once a full planning application is received. However, it was felt that the proposed plan would be an improvement to the area, and it was noted that both the current Clerk and previous Clerk had made numerous attempts to contact the previous owner of the plot requesting that the site is cleared up, but without success.
- o It was suggested that Ms Worrall first contacts Environmental Services and ask them to assess the plot and asbestos, to confirm the designation of the land as brownfield instead of greenfield. Following this, gathering local support would help.
- o Ms Worrall was invited to attend a future meeting to bring an update on her progress.
- o Ms Worrall thanked the Council for their time and left the meeting.

**6. To receive reports from Local PC, NCC Cllr & NNDC Cllr, if attending**

District Cllr Nigel Housden

Cllr Housden advised that there is a newly appointed Chief Planning Officer at NNDC.

County Cllr Tom FitzPatrick

Not present.

**7. Open forum for Public Participation: an opportunity to hear from members of the public**

Please see item 5.

**8. Open Spaces**

8.1 Discuss any issues and receive update on the Parklands

- o Councillors wished to note that the undefined electricity costs for residents appear high.
- o Cllr Ainger had reported that the rear fire wall of her property has moved and you can now get a hand in between the panels and post, which seems very unsafe. Mr Creasy advised that he would assess this when visiting the site tomorrow.
- o Cllr Ainger also noted that a copy of the insurance certificate for the site has not been received this year. Clerk to follow up with NNDC and request a copy.

8.1.1 Streetlight at the top car park update

Report received from NNDC as follows:-

*... 'We have discussed the lighting and the mirror internally, and the decision is that at present we are only looking to carry out emergency/health and safety works. As such, the current plan is not to install the street lighting and mirror.*

*In terms of planned work/work that has been completed since April; we have undertaken repairs on the laundry block, including the internal gutter drains and to the drain itself.*

*With planned works, we are currently carrying out repairs to one of the fire hose reels that is leaking, and to the laundry block which is also experiencing a leak.*

*The leak at the laundry block required some excavation work. We had one of our contractors, Malcolm Abbs Builders, on site today and we have had our staff out there since yesterday morning to fix it.*

*A further problem with the water supply has been identified at the car park by no.7. Abbs will be returning over the coming weekend to monitor the situation with repairs being carried in the coming days'...*

8.1.2 Traffic mirror update

See item 8.1.1

8.1.3 Discuss the sale of the parkland site and plans for a resident meeting

An email has been forwarded to Renata Garfoot requesting an evening meeting for the Parklands residents that logged an interest in attending. Ms Garfoot is away until 4<sup>th</sup> October. We will follow up with her after this date. The PC are aware of a meeting that was held recently between Parklands residents and the Clerk has since emailed the elected Chairman of the newly re-formed Residents Association, to offer support with the sale of the Parklands site. It was discussed and agreed to invite Tom MacKeown (the elected Chairman of the Residents Association) to our next meeting to discuss the progress and a way forward. Cllr Housden will make initial contact with Mr MacKeown, and the Clerk will follow up with details of our next meeting.

8.2 Village Gateways public consultation update

A letter was hand delivered to parishioners and a total of 9 responses were received. There were 2 objections and 7 letters of support, with support from all 5 members of the Parish Council, totalling 12 letters of support. Based on the majority decision of parishioners and Council members, the Council RESOLVED to progress with the NCC PPS Funding application with approx. £1500 being met by the Parish Council reserves.

**9. Planning Matters**

9.1 To receive results of applications

PF/21/1430 | Barn At, The Hall, Dereham Road, Pudding Norton, Norfolk

Conversion of 2No Agricultural Buildings to 3No Dwellings

PC comment – support permanent residential use only not holiday home use | NNDC decision - pending

LA/21/1431 | Barn At, The Hall, Dereham Road, Pudding Norton, Norfolk

Conversion of 2No Agricultural Buildings to 3No Dwellings

PC comment – support permanent residential use only not holiday home use | NNDC decision - pending

9.2 To receive and consider new applications

There were none.

**10. To receive and consider correspondence**

- o Letter from Eon Electricity with notification that the energy prices will be increased from 1<sup>st</sup> September 2021. It was agreed that the Clerk will obtain an alternative quote for consideration. Cllr Woods suggested NNDC could look into getting a group discount with an energy provider and offer it to all those who sign up to it.
- o It was noted that there was a house fire in the flats on Green Lane Estate, some injuries were sustained but fortunately there were no fatalities. Reports suggested that the cause of the fire was candles.

**11. Financial matters**

Street lighting contract

The Council RESOLVED to approve the street lighting contract with K&M Lighting Services for a 3 year term. Clerk to action.

Remembrance day

The Council RESOLVED to make a donation of £20 to the Royal British Legion for Remembrance Day. The recently purchased poppy wreath will be re-used again this year to save on landfill waste. Clerk to action.

11.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

<b>Pudding Norton Parish Council payment of accounts list (Payments to be made by cheque)</b>			
<b>Payment to</b>	<b>Description</b>	<b>Chq No.</b>	<b>Payment</b>
J Bond	Salary (Aug – Sep)	100407	220.24
Hempton PC	Clerk mobile, laptop, stationery expenses	101408	21.31
Eon	Electricity Costs	DD	94.15
Fakenham Sports Centre	Venue Hire	101406	20.00
<b>Total payments to be approved</b>			<b>£355.70</b>
<b>Receipt from</b>	<b>Description</b>		<b>Receipt</b>
Barclays Bank	Interest on reserves		0.14
<b>Total payments received</b>			<b>£0.14</b>

11.2 To review and approve the 6 monthly budget

The Clerk presented a draft of the 6 monthly budget for discussion. The Council is 18.87% spent on budget as of 1 September.

11.3 To agree to re-appoint the internal auditor for the 2021-22 financial year

It was discussed and agreed to appoint Di Dann to carry out the independent Internal Audit for 2021-22 at an agreed cost of £25.

**12. Receive update on progress with the proposed Merger with Hempton Parish Council**

A zoom call took place between the Clerk, Cllr Woods and Rob Henry on Monday 13<sup>th</sup> September to discuss progress with the merger. Mr Henry explained that the next step would be for NNDC to circulate a letter to all residents notifying them of the proposed merger. The Parish Council will review the letter prior to it being circulated. Once the consultation period ends the results will be taken back to a full council meeting, held monthly, for a final decision. We impressed upon Mr Henry that we wish to see this completed by early next year, as opposed to tying it in with the 2023 elections. Mr Henry agreed that this should be possible and will forward a draft letter by the end of the week.

**13. To receive any items for inclusion on the next agenda and note the date of the next meeting**

Inclusions for our next meeting: Consider contribution towards the Hempton newsletter and delivery. Next meeting will be held on Thursday 11 November at 6pm. The Chairman closed the meeting at 8.42pm.

Signed by Chairman: ..... Date: .....